
EXECUTIVE COMMITTEE MEETING
Department of Workforce Services
1385 South State Street, Salt Lake City, Utah
Monthly Meeting Minutes
Thursday, July 13, 2006
12:00 p.m.

Presiding: Paul Jackson, Chair

Present: Charles Daud, Greg Diven, Linda Fife, Norman Fitzgerald, Ben Graham, John Hill, Commissioner Colleen Johnson, Jon Pierpont, Russ Thelin, Kerry Steadman

Absent: Tony Gomez

Excused: Councilman Jim Bradley, Senator Brent Goodfellow, Karen Silver

Staff: Diane Lovell, Laurel Morris, Mary Peterson

1. Welcome & Announcements – Paul Jackson

Chairman Paul Jackson began the meeting at 12:03 pm with the following announcements:

- Edith Fauver has resigned from Council. Mr. Jackson recognized her years of service and contributions and wished her well in all new endeavors.
- Russ Thelin's letter of resignation was received today. His new responsibilities as Director of Rehab Services will require more time. He expressed how he has enjoyed being part of Central Region Council and will continue to be available as a resource if needed. Paul Jackson thanked him for his contributions and noted what a terrific asset he has been. It has been recommended that Gordon Swenson take over Mr. Thelin's position. Information will be sent to him.
- Stephanie Frohman-EDCU submitted a letter recommending Colleen Fraser as her permanent replacement on Council.
- Two vacancies for large business need to be filled. If there are any suggestions, please let Paul Jackson know. Kennecott Land or Kennecott Copper was suggested as possibilities and USANA was also mentioned.

2. Regional Director's Remarks – Jon Pierpont

Jon Pierpont highlighted the following four items:

1. General Assistance update – A handout of the General Assistance Time Limits was distributed. Mr. Pierpont noted that the legislature did not provide any supplemental money and there is not enough budget to cover the need. With the budget remaining this year, the time limit for General Assistance is proposed to be changed from 24 months in a 60-month period to 15 months in a 60 month period effective September 1, 2006 in order to remain within the allocated GA budget for SFY07. The department has received a challenge from the Governor to find funds to keep the General Assistance time limit at 24 months. Mr. Pierpont noted that

there will be a discussion to see if there is a way to make this happen. A public hearing has been scheduled for July 26, 2006 at 5:00 pm at 1385 South State Room 157-A-B.

2. FEP Participation Rates – A handout showing where Central Region stands and a comparison on the state rate versus the federal rate was distributed. Central Region is very close to meeting the 50% targeted rate by October 1, 2006. Another handout reflecting the trend in FEP caseloads was provided.
3. A celebration for successful staff was held and 32 Employment Counselors who achieved the 50% FEP participation mark in May and June were recognized with administrative leave. In addition, a focus group was held asking four questions to help determine their success. This information will be shared with Council after it is compiled.
4. Budgets for WIA Training Dollars – A handout was provided highlighting Central Region's preliminary allocations. Mr. Pierpont noted that this handout does not include any carry over money.

3. Membership Survey and Meeting Schedule – Paul Jackson

A copy of the Survey Results summarizing the meeting schedule for Central Region Council was provided in packets for review. The overall response was to keep the meeting day and time as is. Additional recommendations and comments were noted. Mr. Jackson noted the consistent comments of staying within the allotted meeting time. This information suggests that a tight agenda is necessary and the need to send items electronically for members to read the information beforehand. More structure in the Committee Meetings was a common theme noted.

4. Agenda Management & Meeting Calendar

The meeting schedule for 2006-2007 was provided in packets. A discussion of the current calendar and suggestion for the retreat to be changed to a July/August timeframe took place. A concern for changing the month the retreat is held affecting attendance was noted. To benefit Central Region, Jon Pierpont suggested holding the retreat in August. Paul Jackson will check with Mike Richardson to see what his needs are and Diane Lovell will take this to the Council Coordinator meeting to see what would work best.

In addition, an in depth Committee report will be scheduled once or twice a year for each Committee rather than reporting at each meeting. Committees will only report outside their scheduled time if a key issue needs to be discussed. Norm Fitzgerald asked that a report from the Veterans be scheduled for once a year.

The suggestion was made to have a quarterly report from the State Council to make sure what we are doing fits into what they are doing. Paul Jackson, John Hill and Diane Lovell will solidify and send out the results electronically.

5. 2007 Regional Plan – Committee Updates

Chairman Jackson asked for a brief update from the Committee Chairs in attendance:

Training & Development – Linda Fife noted the Training & Development committee needs to finalize their timeline. The goals and objectives are in place.

Executive Roundtable – Greg Diven noted that the Executive Roundtable is moving along and if there is something that we need to submit to the regional plan, he asked Diane to let him know. Diane Lovell replied that the Success Measures are missing throughout the plan.

Paul Jackson will follow-up with other Chairs to ensure the Success Measures are in place.

Diane, Paul Jackson read something from the State/Roundtables and he was very hard to hear and what I could hear I was unsure what to include. Hopefully you can fill in what he was talking about and going forward I will tell him to speak louder.

Linda Fife also noted her concern at the WITA meeting where Mike Richardson read a list of the education partners in each region and SLTATC was not included. She noted that Central Region was the only region where an Applied Technology College was not recognized as an education partner. Paul Jackson will follow up on this matter.

Norm Fitzgerald noted that a periodic update on Facilities needs to take place within this committee to know what we are experiencing along the way. Two short term leases are upcoming and there are long term leases that are encumbered by longer term leases and the Executive Committee needs to know, from the department's standpoint, what the changes will impact. Jon Pierpont will have information on the Downtown Center lease at the August 10th Executive Committee meeting.

6. Executive Roundtable Update – Greg Diven

Greg Diven provided a report on the following:

Automotive Industry – A progress report meeting was held on July 6, 2006 where two items were covered. The third item was to discuss the next industry priority which is tentatively to look back at focusing on a more specific aspect of Manufacturing. The third item was tabled due to lack of time.

A lengthy discussion took place regarding the Automotive efforts and MotorFest has made significant progress and is scheduled for September 27th and 28th. A meeting with secondary and higher education will take place September 26th to report on the progress of the changes taking place and preliminary plans of how to organize and determine who will speak. September 6, 2006 is the curriculum meeting to formalize this information at Larry H. Miller Center. September 26, 2006 is the big event for MotorFest which will also be held at the Larry H. Miller Center at 3:30 pm.

Construction Industry – Organizing and planning the next roundtable is underway. The date for the next Construction Industry meeting will be November 1st or 2nd and will be

held at 1385 South State as we are anticipating a large group. The information to be discussed as at this meeting will be:

- Success stories
- White Paper and other relative issues from the Curriculum Committee
- Industry promotion – led by Melisa Stark
- Discussion on Education and available resources – George Billings and Rich Thorn
- Hiring non-traditional populations – Leslie Hintze & Leah Lobato

Greg Diven shared that the Department of Education from Florida in 2007 will have High School students identify their major and pursue it by taking courses to find out if this is what the student wants to do or not. The courses taken will apply to college credit. Mr. Diven will get more information and share as it becomes available.

A Disability Mentoring day will be held October 12th during the traditional month of people with disabilities. Leslie Hintze hopes to take the mentoring day concept one step further and make this day more of a year round activity. The date for the next Executive Roundtable meeting will be forthcoming.

7. August 10th Executive Committee & August 24 Council Meeting Agenda Setting

The following information will be deferred to another meeting or sent in another format due to the presentation on Eligibility Modernization Efficiencies by Jon Pierpont that will take the majority of the meeting. This information included:

- Basic Needs Presentation – defer to another meeting
- Executive Roundtable Update – Greg Diven summarize and send out electronically
- Eligibility Modernization Efficiencies – Jon Pierpont will present this major change for the department which will take approximately 45-50 minutes.
- Legislative Issues Preview – rescheduled
- Training Provider – UT Safety Council – brief Action Item

Paul Jackson concluded that the Council meetings will be 1-1/2 hours in length, ending promptly by 2:00 pm. Chairs should be notified to come prepared with any information needing to be discussed. The Executive Committee meetings will remain at the same timeframe starting at 12 noon and ending promptly at 1:00 pm.

8. Old Business

There was no old business to report.

9. New Business

There was no new business.

10. Public Comment

There was no public comment.

The meeting was adjourned at 1:20 pm.